
STATE OF MICHIGAN
Fiscal Year 2005-2006
TITLE XX SOCIAL SERVICES BLOCK GRANT PLAN

FINAL PLAN

STATE OF MICHIGAN, Department of Human Services
Administration for Budget, Analysis and Financial Management
August, 2005

FOREWORD

The Omnibus Reconciliation Act of 1981 amended Title XX of the Social Security Act to establish the Social Services Block Grant program, October 1, 1981. Under this program, grants are made to the 50 states, the District of Columbia, and other eligible jurisdictions for use in funding a variety of social services directed towards the needs of individuals and families.

Social services are directed at five goals in the Social Services Block Grant statute to: prevent, reduce or eliminate dependency; achieve or maintain self-sufficiency; prevent neglect, abuse or exploitation of children and adults; prevent or reduce inappropriate care; and secure admission or referral for institutional care when other forms of care are not appropriate. Within the specific limitations of the law, each state has the flexibility to determine what services will be provided, who is eligible to receive services, and how funds are distributed among the various services within the state. State or local Social Services Block Grant agencies may provide these services directly or purchase them from other public or private agencies and/or individuals.

The Governor of Michigan has designated the Department of Human Services as the State Agency to receive and administer the Title XX Social Services Block Grant. The department has produced this plan to meet the requirements for receiving Title XX Social Services Block Grant funds and to facilitate public comment on the services to be supported by Title XX funds.

The draft plan was published June, 05 and distributed to Department of Human Services local offices, the Legislature, and other interested groups and individuals for comment. The public comment period extended from July 14, 2005 through August 14, 2005. Newspaper advertisements were published to announce the availability of this report for review and two public hearings were held to allow interested groups and individuals to provide testimony and comment on the draft plan.

A copy of this plan is available upon request by contacting:

State of Michigan
Department of Human Services
Budget, Analysis and Financial Management
Suite 1503
235 S. Grand Avenue
P.O. Box 30037
Lansing, Michigan 48909
Telephone (517) 241-7206

TABLE OF CONTENTS

	Page
Introduction	1
Department Funding and Use of the Social Services Block Grant..	3
Description of Michigan Social Services Block Grant Services: Activities and Eligible Groups	4
Protection of Rights.....	16
Appendices.....	
Appendix A: CDC Income Eligibility Scale and CDC Maximum Rates	
Appendix B: Child Development and Care Eligibility Chart	

INTRODUCTION

MICHIGAN DEPARTMENT OF HUMAN SERVICES (formerly Family Independence Agency)

MISSION

The Michigan Department of Human Services assists children, families and vulnerable adults to be safe, stable and self-supporting.

VISION

We will reduce poverty; help all children have a great start in life, and help our clients achieve their full potential.

PHILOSOPHY

Public Act 280 of 1939 as amended, and Public Act 238 of 1975 as amended, define our responsibility to help individuals and families unable to provide for or to protect themselves. Our employees are dedicated to serving the people of Michigan through effective service and support. We are committed to professional standards, growth and development.

Programs and services to strengthen Michigan's families encourage employment, financial and emotional support of children, increase personal responsibility, and involve communities in a team approach to strengthening families. Intervention in peoples' lives occurs in the least intrusive manner for the shortest possible time, maintaining respect for each person's dignity, ethnic background, distinct culture, and unique characteristics.

OPERATING PRINCIPLES

The Department of Human Services' major operating principle is to help people who are trying to help themselves. To that end, the effectiveness and necessity of programs are continually evaluated.

Protection of Those at Risk

All children and vulnerable adults deserve a safe, stable and secure home. Family life can best be strengthened and stabilized by preventing social problems. We provide resources and support services to help strengthen families and keep them intact. When children and vulnerable adults need protection from harm, we seek court intervention. When safely possible, we reunite children removed from their parents because of abuse or neglect. When reunification is not in the child's best interests, we petition for termination of parental rights and find an appropriate kin or adoptive placement.

The elderly and disabled are protected in their own homes. If they are unable to remain in their homes, we assist them in finding an alternative placement in the least restrictive setting to protect them from harm and to provide the appropriate level of care.

Public Trust and Accountability

Public trust and accountability to the people of Michigan requires efficient, responsible, and accurate management of programs and resources. We assure that people receive the benefits and services to which they are entitled from both this department

and other agencies. At the same time, we pursue all possible avenues to assure integrity of all programs. Issues of fraud are vigorously pursued and funds are recovered by the state.

Technology

We constantly upgrade the use of technology and automated systems to maximize our human resources, to enhance the skills of our workforce, and to upgrade the delivery of service.

Interdepartmental and Intergovernmental Cooperation

Social issues involve many agencies: public and private; local, state and federal. We work diligently to coordinate and cooperate with other agencies for the best use of all available resources. We encourage innovation and efficiency, targeting programs to the needs of the people being served and the creation of effective services for families.

A partnership with our federal colleagues exhibits an atmosphere of cooperation to resolve mutual problems, to allow the maximum level of federal reimbursement, and to minimize federal intrusion.

As the largest employer of human service employees in Michigan, we are strengthening ties with Michigan's colleges and universities to assure that the social-work curriculum addresses essential skills.

PURPOSE OF THE REPORT

The purpose of this report is to provide notice to the public regarding the intended use of 2005/06 Federal Social Services Block Grant funds by the State of Michigan under the provisions of Title XX of the Social Security Act. This notice is provided to the United States Department of Health and Human Services, the Michigan Legislature and Congressional Delegation, public and private agencies, and interested groups and individuals.

Report Content

This report contains the information required by Section 2004 of Title XX of the Social Security Act. These requirements are:

- The State shall report on the intended use of the payments the State is to receive under Title XX, including information on the types of activities to be supported and the categories or characteristics of individuals to be served (Section 2004).

Format and contents of this report are intended to meet the requirements. This report gives an overview of the services Michigan has provided and anticipates providing with Social Services Block Grant funds. Detailed information on programs, services, and client eligibility may be obtained from Department of Human Services policy manuals, which are updated throughout the year.

STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES

THE INTENDED USE OF THE FISCAL YEAR 2006 SOCIAL SERVICES BLOCK GRANT

Department Funding and Use of the Social Services Block Grant

Department Funding

Social Services Block Grant funds constitute approximately 2.0% of total funding and about 3.0% of all Federal funding for the Michigan Department of Human Services. The Social Services Block Grant funds are used to help support services, many of which also receive funding from sources other than Title XX. The distribution of Social Services Block Grant funds is influenced by many factors, including:

- The availability of other federal, state and local funds;
- The availability of services from other federal or state agencies, private non-profit agencies, local agencies or family members; and
- The extent to which each service contributes to achieving Department goals and objectives.

Use of the Social Services Block Grant

The intended use of Social Services Block Grant funds in 2005/2006 continues to be the support of service programs and activities aimed at achieving Department goals and the federal purposes specified in Title XX of the Social Security Act. Social services are directed at five goals in the Social Services Block Grant statute:

- Prevent, reduce or eliminate dependency;
- Achieve or maintain self-sufficiency;
- Prevent neglect, abuse, or exploitation of children and adults;
- Prevent or reduce inappropriate care; and
- Secure admission or referral for institutional care when other forms of care are not appropriate.

The services outlined in this report depict activities actually carried out by the Department in Fiscal Year 2004/2005 and activities intended to be carried out in Fiscal Year 2005/2006.

Transfer of Temporary Assistance to Needy Families Block Grant Funds to the Social Services Block Grant

The current TANF regulations authorize the use of up to 10% of a State's Temporary Assistance for Needy Families (TANF) Block Grant to carry out programs pursuant to Title XX of the Social Security Act.

The Department of Human Services intends to take advantage of this transfer authority in Fiscal Years 2005 and 2006. TANF transferred Title XX funds will support activities as described in this report, subject to the PRWORA requirement that the TANF funds transferred to Title XX shall be used only for programs and services to children and their families whose income is less than 200 percent of the income official poverty line applicable to a family of the size involved.

DESCRIPTION OF MICHIGAN SOCIAL SERVICES BLOCK GRANT SERVICES

ACTIVITIES AND ELIGIBLE GROUPS

Service Activities

Section 2006 of Title XX of the Social Security Act directs the Secretary to establish uniform definitions of services for use by the states in preparing the information to be submitted in the annual Social Services Block Grant report. These services are defined in title 45, part 96, appendix A of the code of federal regulations and are reflected in the State of Michigan's Title XX Social Services Block Grant Report. The services include:

1. Adoption Services	17. Information and Referral Services
2. Case Management Services	18. Legal Services
3. Congregate Meals	19. Pregnancy and Parenting Services for Young Parents
4. Counseling Services	20. Prevention and Intervention Services
5. Day Care Services – Adults	21. Protective Services for Adults
6. Day Care Services – Children	22. Protective Services for Children
7. Education and Training Services	23. Recreational Services
8. Employment Services	24. Residential Treatment Services
9. Family Planning Services	25. Special Services for Youth Involved in or At Risk of Involvement in Criminal Activity
10. Foster Care Services for Adults	26. Special Services for Persons with Developmental or Physical Disabilities, or Persons with Visual or Auditory Impairments
11. Foster Care Services for Children	27. Substance Abuse Services
12. Health Related and Home Health Services	28. Transportation Services
13. Home Based Services	29. Other Services
14. Home Delivered Meals	
15. Housing Services	
16. Independent and Transitional Living Services	

These uniform services definitions are not meant to direct how states define or deliver services, but rather represent the U.S. Department of Health and Human Services' effort to produce a framework, for reporting purposes only, that would encompass most of the activities currently described and funded by states under the Social Services Block Grant. Therefore, not all of the above services apply to services funded by the Social Services Block Grant in the State of Michigan. In addition, some of the above services are funded by the Michigan Department of Human Services with sources of funding other than the Social Services Block Grant.

This section of Michigan's Fiscal Year 2006 Social Services Block Grant Report provides a description of the activities carried out under the Social Services Block Grant for each of the service categories, the categories or characteristics of the individuals (to be) served and the criteria applied in determining eligibility for services.

1. **ADOPTION SERVICES**

Description of Activities Carried Out under the Social Services Block Grant

The Department of Human Services works to provide permanent homes for Michigan Children's Institute wards (permanent state wards) and permanent court wards under the supervision of the department.

In some cases, the Department of Human Services can also provide a subsidy to assist in supporting the day-to-day care of the child, treatment of medical conditions, or both.

Categories or Characteristics of Recipients: All children legally free for adoption under the care and supervision of the Department of Human Services. The Department's direct adoption services concentrate on special needs children including children who are members of sibling groups, children with physical and emotional handicaps, and older children. Special attention is also given to children of minority status.

Criteria Applied in Determining Eligibility for Services

The Department provides directly or purchases adoption services for all children legally free for adoption under its care and supervision without regard to income.

2. **CASE MANAGEMENT**

Case management services are reported as component activities within other service categories.

3. **CONGREGATE MEALS**

Not applicable. The Michigan Department of Human Services does not provide congregate meal services.

4. **COUNSELING SERVICES**

Not applicable

5. **DAY CARE - ADULTS**

Not applicable.

6. **DAY CARE - CHILDREN**

Description of Activities Carried Out under the Social Services Block Grant

The Child Development and Care Program provides financial help to eligible families who need child care in order to work, participate in approved education or training programs, or for approved family preservation activities. In Fiscal Year 2006, the Social Services Block Grant will be used to provide financial help to eligible families who need child care

only for the family preservation. Care settings include child day care centers, family day care homes and group day care homes, as well as relative care providers and in-home day care aide providers. Only care providers meeting state licensing or certification requirements are reimbursed.

Child Care Licensing is responsible for the licensing of child day care facilities and the protection of children through regulation of family day care homes, childcare centers and group day care homes. In Fiscal Year 2006, the Child Care Development Fund Block Grant will fund the Division of Child Day Care Licensing.

Categories or Characteristics of Recipients

To receive Child Development and Care services, the client must belong to one of the following eligibility groups, and have a valid need reason (i.e., employment, education, and family preservation).

Categorically Eligible:

Child Development and Care Services are provided to Children's Protective Services and Preventive Services cases based on the need for family preservation and to licensed foster parents engaged in employment, approved education/ training activities, or approved family preservation treatment activities. An income test is not required for these clients.

Child Development and Care Services are available to Family Independence Program (FIP) and Supplemental Security Income and former FIP recipients for a limited time to participate in approved education/training activities, employment or approved family preservation treatment activities. An income test is not required for these clients.

Income Eligible:

Child Development and Care Services are available to other families whose income is at or below the limits shown in the Child Development Care Income Eligibility Scale attached as Appendix B. Child day care must be needed for the parent to pursue a high school diploma/GED (approved education/training activities), to work, or for approved family preservation reasons. This category includes migrants and other low-income families.

SSBG funds will only be used for foster parents and income eligible recipients. Foster parents receive full payments up to the Department's maximum rate. Income-eligible recipients of child care services are required to make a co-payment based on family income and family size. See Appendix A for the eligibility scale.

Criteria Applied in Determining Eligibility for Services

Eligibility for Child Development and Care services exists when the Department has established **all** of the following:

- There is a signed application requesting Child Development Care services, **and**
- each parent/substitute parent is a member of a valid **ELIGIBILITY GROUP**, **and**
- each parent/substitute parent meets the **NEED** (Reason) criteria **and**
- an eligible provider is providing the care, **and**
- all eligibility requirements are met.

The child(ren) needing day care services must be:

- under age 13; or
- age 13 but under age 18 and

- unable to dress, feed or care for him/herself due to a physical or mental handicap;
- requires constant care to prevent injury to him/herself or to another due to a physical or psychological condition; and/or
- supervision has been ordered by the court; or
- age 18 and requires care due to a physical or mental handicap or a court order, and is a full-time high school student and is reasonably expected to complete high school before reaching age 19.

An eligibility chart showing the valid Child Development Care services combinations by eligibility group and need reason is attached as Appendix A.

Foster parents, families who receive FIP or SSI, and families active in a child protective services/preventive services case plan receive 100% of the cost of care up to the State maximum. All other families have a co-pay ranging from 5% to 70% of the cost of care up to the State maximum. Family size and income determine the co-pay. Families will have additional cost if their child care provider charges more than DHS rates.

7. **EDUCATION AND TRAINING SERVICES**

Not applicable

8. **EMPLOYMENT SERVICES**

Not applicable

9. **FAMILY PLANNING SERVICES**

No Social Services Block Grant funds are utilized.

10. **FOSTER CARE SERVICES - ADULTS**

Description of Activities Carried Out under the Social Services Block Grant

The Adult Community Placement (ACP) program provides services that assist in achieving the least restrictive community based care settings for adults who require care in licensed community placement: Adult Foster Care (AFC facilities), homes for the aged, or nursing care facilities. ACP works to maximize independence and self-determination for customers by assisting in maintaining connections with family, other community members, and community activities.

The ACP Program provides pre-placement services and assistance with placement for adults who need care in licensed community placement settings (adult foster care facilities, homes for the aged, and nursing care facilities). Post-placement/follow-up services are also provided, as are transitional services for individuals relocated when nursing homes close.

Specific ACP Program services include: case management, counseling, education and training, health related services, information and referral, money management, pre-placement services, post-placement services, and protection.

Categories of Characteristics or Recipients

DHS Adult Services Workers provide program services to adults 18 or older who are elderly, frail, physically handicapped, emotionally impaired, or mentally ill. Most clients are Medicaid eligible and receive Supplemental Security Income (SSI).

11. **FOSTER CARE SERVICES - CHILDREN**

Description of Activities Carried Out under the Social Services Block Grant

Foster care provides temporary supervision of abused or neglected children when deemed necessary by the family court. The program:

- Maintains the child in the family home when possible and assists the family in resolving the situation.
- Supervises children placed out of their homes and works with the families to return the children to their families, if possible.
- Petitions the court for legal termination of parental rights, if necessary.
- Seeks permanent homes for children when neither return to their homes nor adoption is possible.

Categories or Characteristics of Recipients

Children who have been abused and/or neglected and who cannot remain in their family homes because they would be at risk of further harm.

Criteria Applied in Determining Eligibility for Services

The Children's Foster Care Program provides placement and supervision of all children who are court or state wards. The Children's Foster Care Program is closely tied to the Children's Protective Services Program. The Children's Protective Services Program identifies those children who cannot be protected from abuse or neglect in their own homes. Thus, this program and the county juvenile courts, which must authorize the removal of the child from his/her home, function as the entry point for the Foster Care Program.

12. **HEALTH RELATED AND HOME HEALTH SERVICES**

Not applicable

13. **HOME BASED SERVICES**

Not applicable

14. **HOME DELIVERED MEALS**

Not applicable

15. **HOUSING SERVICES**

Not applicable

16. **INDEPENDENT/TRANSITIONAL LIVING SERVICES**

Not applicable

17. **INFORMATION AND REFERRAL SERVICES**

Information and referral services are integrated into Department of Human Services programs and are therefore reported as components of services elsewhere in this report.

18. **LEGAL SERVICES**

Not applicable.

19. **PREGNANCY AND PARENTING SERVICES FOR YOUNG PARENTS**

Not applicable

20. **PREVENTION AND INTERVENTION SERVICES**

Not applicable

21. **PROTECTIVE SERVICES FOR ADULTS**

Description of Activities Carried Out under the Social Services Block Grant

Adult protective services provide protection to vulnerable adults who are at risk of harm due to the presence or threat of abuse, neglect, or exploitation. Services in this program:

- Provide immediate (within 24 hours) investigation and assessment of situations referred to the Department where an adult is suspected of being or believed to be abused, neglected, or exploited.
- For those found to be in need of protection, assure that the adult is living in a safe and stable situation, including legal intervention, where required, in the least intrusive or restrictive manner.

Categories or Characteristics of Recipients

Vulnerable adults who are at risk of harm.

Criteria Applied in Determining Eligibility for Services

Program services are available to any adult who is reported as at risk of harm from abuse, neglect, or exploitation, and there is a reasonable belief that the person is a vulnerable adult in need of protective services.

22. **PROTECTIVE SERVICES FOR CHILDREN**

Description of Activities Carried Out under the Social Services Block Grant

The purpose of Children's Protective Services is to assure that children are protected from further harm from nonaccidental physical or mental injury, sexual abuse, exploitation, or neglect by a person responsible for a child's health or welfare. Department of Human Services staff accomplish this through:

- Investigating and substantiating reported abuse and neglect.
- Assisting the family in diagnosing and resolving the problem.
- Referring families to community resources, including family preservation services when appropriate.
- Petitioning the court for removal of the child, if necessary.
- Providing public information about child abuse and neglect.
- Coordinating community service programs.

Categories or Characteristics of Recipients

Children in need of protection and their families.

Criteria Applied in Determining Eligibility for Services

DHS Children's Protective Services are provided to all children (under 18 years of age) and families when any of the following conditions exist:

- A child is reported, known, or suspected to be in danger of abuse, neglect or exploitation by a person responsible for the child's health or welfare.
- A child is without proper custody or guardianship.
- A child is adjudicated neglected and the court requests supervision by the Department in the child's home.
- A child or family referred for investigation.

23. RECREATIONAL SERVICES

Not applicable.

24. RESIDENTIAL TREATMENT SERVICES

Description of Activities Carried Out under the Social Services Block Grant.

The Department of Human Services provides care and supervision of delinquent youth the court places with the department. Counseling and other therapeutic services provided to youth in low security settings are, in part, funded with SSBG funds.

Categories or Characteristics of Recipients

Adjudicated delinquent youth placed in low security facility (Arbor Heights) or the Community Justice Centers.

Criteria Applied in Determining Eligibility for Services

Youth in the facility or Community Justice Center must be Title IV-E eligible and receiving counseling or other therapeutic services (which do not qualify for Title IV-E funding).

25. SPECIAL SERVICES FOR YOUTH INVOLVED IN OR AT RISK OF INVOLVEMENT WITH CRIMINAL ACTIVITY

A. Crisis Hotline Services

Description of Activities Carried Out under the Social Services Block Grant

Maintain a 24-hour crisis intervention and referral telephone line operated by trained staff to match resources (i.e., respective community services, Adult and Child Protective Services, and Law Enforcement) with caller's stated need. Short-term crisis intervention and referral services provided to runaway youth, potential runaways, homeless youth, youth in need of protection and/or youth in crisis, and their families. Services provided by private, non-profit agencies under contract with the Department. The service funded in part with SSBG is an 800 toll free runaway service telephone line.

Categories or Characteristics of Recipients

Youth, ages 10-17, who voluntarily are admitted for services and have run away, are contemplating running away, are homeless or have been thrown out of their homes, or are in crisis or in need of protection. Families of eligible youth may also receive services.

Criteria Applied in Determining Eligibility for Services

The contracting department is responsible for the determination of client eligibility for the client group described above based upon the client's declaration of circumstances.

B. Social Services to Delinquent Youth

The Department of Human Services provides for the care and supervision of delinquent youths the court places with the Department. Case managers at the local offices provide or arrange for a wide range of services when a youth is placed in a community setting such as his or her own home, a relative's home, a family foster home, small group home or independent living. Educational services, counseling (individual, group, and family), employment services, family assistance, crisis intervention, day treatment, and other services are provided for these youths.

Categories or Characteristics of Recipients

Adjudicated delinquent youth and youth at risk of becoming delinquent.

Criteria Applied in Determining Eligibility for Services

The Bureau of Juvenile Justice serves two groups of youth:

- Adjudicated delinquent youth who have been committed to the Department of Human Services under Public Act 150, 1974, or who are court wards ordered to the DHS for placement and care.

- Youth who are at risk of becoming delinquent because of home or community involvement.

To support programs, DHS has generated contracts with several specialized providers who may have slightly different eligibility criteria:

DHS contracts with private non-profit agencies and public agencies to provide day treatment and in-home services. For these services, eligible clients include delinquent court and state wards between the ages of 12 and 21 who are recommended for an out-of-home placement into the training school or residential care, court and state wards in placement at the training school or a residential care placement if it can be determined that program services are more appropriate to meet the needs of the youths and their families. The contractors are responsible for the determination of client eligibility.

C. Away With Out Legal Permission (AWOLP) project:

Description of Activities Carried out under the Social Services Block Grant

This project is to track and locate the missing Michigan wards of the state who are absent without legal permission from their legal placement. These children are considered at high risk of becoming involved in and/or being the victims of criminal activity. THE AWOLP project works with police in locating these children and returning them to their legal home. The AWOLP project strengthens our ability to protect children.

Categories or characteristics of Recipients

Children for this project have an active (open) case in the foster care system. The legal foster care placement reported the child missing. The child is entered in the Law Enforcement Information Network as missing and endangered. The project staff provides investigative assistance and child recovery services to the proper authorities.

Criteria Applied in Determining Eligibility for Services

A State ward, with an active foster care case under the age of 21, absent without permission from their legal foster care placement.

26. SPECIAL SERVICES FOR PERSONS WITH DEVELOPMENTAL OR PHYSICAL DISABILITIES, OR PERSONS WITH VISUAL OR AUDITORY IMPAIRMENTS

Not applicable

27. SUBSTANCE ABUSE SERVICES

Not applicable

28. TRANSPORTATION SERVICES

The Department of Human Services provides transportation services in many services programs; these activities are reported within the individual service descriptions; they are not identified and tracked separately.

29. OTHER SERVICES

A. Guardianship Services

Description of Activities Carried Out under the Social Services Block Grant

The Department of Human Services purchases guardianship services for adults. Contractors deliver legal intervention services including the following duties and obligations to the ward:

- Insuring that the ward is appropriately housed.
- Insuring that provision is made for the care, comfort and maintenance of the ward.
- Making reasonable efforts to secure medical, psychological and social services, training, education, and social and vocational opportunities for the ward.
- Filing with the court a report on the condition of the ward in compliance with the probate code.
- Acting as fiduciary of the ward's estate in compliance with the probate code.
- Receiving and managing benefit payments on behalf of the beneficiary.
- Keeping in regular contact with the ward and maintaining an individual client case record of contacts, service plan, progress notes, etc.
- Upon the death of the ward, notify the probate court and any department providing benefits to the ward, make funeral arrangements, apply for burial funds if necessary, turn the ward's assets over to the individual designated by the probate court and submit a final accounting of the ward's estate to the court.
- Put in writing and implement a grievance procedure.
- Have a written procedure to assist in making medical decisions.
- Carry out all other duties required by the probate code.
- Use partial guardianships (e.g. finances only) when appropriate to maximize the rights maintained by the individual.

Categories or Characteristics of Recipients

The population to be served includes vulnerable adults in need of protection and who need legal intervention services through a court-appointed guardian or conservator.

Criteria Applied in Determining Eligibility for Services

Any adult, 18 years of age or older, regardless of income, who is determined to be a legally incapacitated person under the provision of the Probate Code. Responsibility for client eligibility determinations rests with the local Department of Human Services offices.

B. Volunteer Services

Description of Activities Carried Out under the Social Services Block Grant

This program recruits individuals from the community to volunteer to meet certain needs of our clients. Our volunteers provide services in the following areas:

- Transporting recipients.
- Friendly visiting, telephone reassurance, and socialization programs to alleviate social isolation.
- Tutoring, providing child care, and being a youth companion.
- Being a friend and role model as a parent aide.
- Community coordination and collaboration.

Volunteers also help DHS staff with clerical support, arrange and provide transportation, serve as case aides, provide child care in DHS offices for recipients, and serve on advisory committees. This past year our volunteers gave our department 622,488 hours of service. Based on Independent sectors, the value of a volunteer hour is \$ 17.20. These volunteers provided over \$10.7 million dollars in service hours to our department and community.

Categories or Characteristics of Recipients

Volunteers assist with all Department of Human Services clients.

Criteria Applied in Determining Eligibility for Services

Not applicable.

C. Migrant Services

Description of Activities Carried Out under the Social Services Block Grant

This program provides Migrant agricultural laborers with:

- Day Care
- Food Stamps
- Medical care
- Emergency services
- Other appropriate optional services

The Department of Human Services coordinates all state activities on behalf of Migrants under the authority of the Office of Migrant Affairs, the State's Interagency Migrant Services Committee and in cooperation with 10 Regional Migrant Resource Councils. An estimated 60,000-80,000 Migrant families come to Michigan every year. Of that number, four thousand Migrant households with over 12,000 family members receive DHS services.

Categories or Characteristics of Recipients

Migrant agricultural laborers and their families.

Criteria Applied in Determining Eligibility for Services

Varies by program.

D. Homemaker and Indian Outreach Services

Description of Activities Carried Out under the Social Services Block Grant

In select counties throughout the State, staff provide unique services to a localized client population. The homemaking service activity includes direct assistance to teach necessary skills to individuals and families with household management problems and to maintain, strengthen and safeguard their functioning. Special services can include child care and modeling of parenting skills, meal planning and preparation, household cleaning and maintenance, consumer education, budgeting and teaching household management skills. Indian outreach workers assist Native American families in Michigan to attain self-sufficiency. The program focus is to preserve, rehabilitate, strengthen and reunite families. Indian Outreach Workers provide information and referral services, homemaker services, serve as a liaison between the Native American community, state and local agencies, Indian centers, schools and the non-Native American community. They strengthen families and encourage independence through the provision of culturally relevant services that enhance the family's ability to meet their financial, medical and social needs. The Indian Outreach Worker also assists in the provision of services to families that meet the standards established in the Indian Child Welfare Act (ICWA) for the preservation of Native American families.

Categories or Characteristics of Recipients

Indian population; others in need of homemaking services.

Criteria Applied in Determining Eligibility for Services

Homemakers—Families involved with Preventive Services, Children Protective Services and Foster Care.

Indian Outreach—People and/or families who self declare as having Indian ancestry and have developed or are at risk for the development of social, educational, and economic problems.

PROTECTION OF RIGHTS OF PERSONS
APPLYING FOR OR RECEIVING SERVICES
FUNDED BY THE SOCIAL SERVICES BLOCK GRANT

Confidentiality

Michigan Act 280 of Public Acts of 1939 contains provisions that govern the use and disclosure of information in social services records. These are found in Section 35 and 64 of Act 280, being Sections 400.35 and 400.64, Michigan Compiled Laws. In addition to the state law, the Department has promulgated Administrative Rule 400.6. Other state laws and administrative rules that apply to specific programs include:

- Section 748, Act 258, 1974, being MCLA 330.1748 (Mental Health Code).
- Section 11, Act 220, 1935, being MCLA 400.211 (MCI Act).
- Section 8, Act 150, 1974, being MCLA 803.308 (Youth Rehabilitation Act).
- Section 5 and 7, Act 238, 1975 as amended by Act 372, 1988, being MCLA 722.627 and 722.627 (Child Protection Act)
- Section 67 and 68, Act 296, 1974, as amended by Act 116, 1980 and Act 505, 1988, being MCLA 710.67-68 (Adoption Code).
- Section 13, Act 442, 1977, being MCLA 15.243 (Freedom of information Act).
- Section 28, Act 288, 1939, as amended by Act 330, 1982; Act 420, 1984; Act 170, 1986; Act 18 and 91, 1988; and Act 73, 1989 being MCLA 712A.28 (Juvenile Code).
- Section 10, Act 116, 1973, being MCLA 772.120 (Child Care Organization Act).
- Section 12, Act 218, 1979, being MCLA 400.712 (Adult Foster Facility Licensing Act).

The law and the administrative rules provide protection of confidentiality for clients in services programs supported by Social Services Block Grant funds.

Hearings and Appeals

Act 280 of Public Acts of 1939, Section 65, as amended by Act 401, 1965, being Section 400.65 of Michigan Compiled Laws, specifies that the Department shall prescribe rules and regulations for the conduct of hearings, appeals and complaints. Administrative Rule 400.901-922 provides the same hearing procedure for all Department clients.

Standards of Promptness

Administrative Rule 400.2 states that applications shall be processed within the standard of promptness established in federal regulations. With the elimination of any federal regulations governing the standard of promptness for Title XX Social Services, programming receiving Social Services Block Grant funds will be governed by Department policy. Department policy will continue with standards of promptness for Social Services Block Grant funded services that require processing applications with 45 days.

APPENDICES

CDC INCOME**ELIGIBILITY SCALE**


CDC program groups in the income eligible group must have gross income that falls within the income scale below to be eligible to receive department payment for the full or partial cost of covered child care needs up to 95% of the department's maximum rates. **Note:** The amounts on this scale were converted from biweekly to monthly amounts on 8/4/96.

PROGRAM GROUP SIZE	GROSS MONTHLY INCOME - Effective 02/01/2003				
1 or 2	\$0 - \$1496	\$1497 - \$1533	\$1534 - \$1570	\$1571 - \$1607	No DHS assistance if gross monthly income is over \$1607
3	\$0 - \$1847	\$1848 - \$1895	\$1896 - \$1943	\$1944 - \$1990	No DHS assistance if gross monthly income is over \$1990
4	\$0 - \$2198	\$2199 - \$2255	\$2256 - \$2311	\$2312 - \$2367	No DHS assistance if gross monthly income is over \$2367
5	\$0 - \$2551	\$2552 - \$2616	\$2617 - \$2681	\$2682 - \$2746	No DHS assistance if gross monthly income is over \$2746
6	\$0 - \$2902	\$2903 - \$2976	\$2977 - \$3050	\$3051 - \$3123	No DHS assistance if gross monthly income is over \$3123
7	\$0 - \$3253	\$3254 - \$3336	\$3337 - \$3418	\$3419 - \$3500	No DHS assistance if gross monthly income is over \$3500
8	\$0 - \$3604	\$3605 - \$3695	\$3696 - \$3786	\$3787 - \$3877	No DHS assistance if gross monthly income is over \$3877
9	\$0 - \$3955	\$3956 - \$4055	\$4056 - \$4155	\$4156 - \$4254	No DHS assistance if gross monthly income is over \$4254
10+	\$0 - \$4309	\$4310 - \$4417	\$4418 - \$4525	\$4526 - \$4634	No DHS assistance if gross monthly income is over \$4634
% of DHS Rate Paid	95%	90%	80%	70%	

**CDC MAXIMUM
HOURLY RATES**

DEPARTMENT MAXIMUM HOURLY RATES* EFFECTIVE 12/29/02							
Provider Type	Day Care Center		Family and Group Homes		Relative** Home		Day Care Aides
SHELTER AREA	CHILD'S AGE		CHILD'S AGE		CHILD'S AGE		ALL AGES
	0-2½ Yr	2½ Yr +	0-2½ Yr	2½ Yr +	0-2½	2½ Yr +	
I	\$2.25	\$1.90	\$2.00	\$2.00	\$1.88	\$1.88	\$1.35
II	\$2.60	\$2.25	\$2.00	\$2.00	\$1.88	\$1.88	\$1.35
III	\$2.50	\$2.00	\$2.00	\$2.00	\$1.88	\$1.88	\$1.35
IV	\$2.85	\$2.25	\$2.00	\$2.00	\$1.88	\$1.88	\$1.60
<p>* Rates are per hour of care provided</p> <p>** Relative means an adult who is a grandparent/step-grandparent, great grandparent/step-great grandparent, aunt/step-aunt, uncle/step-uncle or sibling/step-sibling of the child needing care and provides the child care in their own home, NOT the home where the child lives.</p> <p>Note: To determine the biweekly payment amount, multiply the rate X the number of hours X the DP% in this order.</p>							

ELIGIBILITY CHART The following chart provides the valid Child Development and Care services combinations by eligibility group and need (reason). (Blank spaces indicate no eligibility for the eligibility group/need reason combination).

CHILD DEVELOPMENT AND CARE ELIGIBILITY CHART EFFECTIVE AUGUST 12, 2001 Determination of eligibility MUST be made in descending order.				
		DAY CARE VALID NEED REASONS Each CDC Parent/Substitute Parent must be unavailable due to a valid need reason.		
ELIGIBILITY GROUPS 	1. FAMILY PRESERVATION	2. HIGH SCHOOL COMPLETION	3. MWA APPROVED ACTIVITY	4. EMPLOYMENT
CATEGORICALLY ELIGIBLE (no income determination)				
Protective Services	YES (03/06) If required by an active Protective Services case plan	NO*	NO*	NO*
Preventive Services	YES (15/06) If required by an active Preventive Services case plan	NO*	NO*	NO*
Foster Care	YES (16/06) If required by an active Foster Care Services case plan	YES (16/03)	YES (16/03)	YES (16/04)
FIP Related**	YES (04/06)	YES (04/03)	YES (06/03)	YES (04/04)
INCOME ELIGIBLE (income determination and child support cooperation required)				
- Income Eligible	YES (10/06)	YES (10/03)	YES (12/03)	YES (10/04)
<p>Note: CIMS Eligibility and Reason codes are indicated in parentheses.</p> <p>* Child may be eligible in a lower row of the chart.</p> <p>** FIP Related means the:</p> <ul style="list-style-type: none"> • child or Parent/Substitute Parent currently receives FIP or SSI; or • child or Parent/Substitute Parent received FIP within the previous 6 CDC pay periods; or • family is applying for FIP and child care is needed to participate in a required MWA activity. 				

PARENT/ SUBSTITUTE PARENT

For CDC eligibility to exist for a given child, each Parent/Substitute Parent (P/SP) must demonstrate a valid need reason. This section specifies who must demonstrate those valid need reasons.

Parent/Substitute Parents (P/SP) are often the same for all the children in the family. However, there are some homes where the children may not all share the same P/SP. Therefore, P/SPs must be identified sepa-